

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held March 16, 2021  
at Hudson Oaks Public Safety Building  
150 North Oakridge Drive, Hudson Oaks, Texas

**Call to Order and Roll Call**

- a. Meeting called to order by Commissioner Ed Huddleston at 8:02 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Betty Reinert and Jerry Stockon were present. Also present at the meeting were District Administrator Donna Lambert and Weatherford Fire Chief Jonathan Peacock.

**Swearing In**

- a. Newly appointed Commissioner Bret Privitt was sworn into office by Commissioner Huddleston.

**Public Comments and Announcements**

- a. No public comments.

**Consent Items**

- a. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the minutes of the November 12, 2020 Regular Meeting. Motion passed unanimously.

**Incident Report**

- a. Weatherford Fire Chief Jonathan Peacock presented the Incident Report for February 2021 and a quarterly report covering October, November, and December 2020.
- b. No action taken.

**Financial Report**

- a. The monthly bills, payroll, financial reports, and expenses for \$2,000.00 and above for November 2020, December 2020, January 2021, and February 2021 were reviewed.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the monthly bills, payroll, expenses of \$2,000.00 and above, and financial reports for November 2020, December 2020, January 2021, and February 2021. Motion passed unanimously.

**Amended Resolution Regarding Accounts**

- a. The board reviewed the Resolution.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to adopt the Amended Resolution Regarding Accounts. Motion passed unanimously.

**Purchase Requests**

- a. Purchase requests were discussed.
- b. The purchase of a new tablet was deemed unnecessary.
- c. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the purchase of badge cases. Motion passed unanimously.

**Emergency Proclamation**

- a. No action taken.

**Records Management Officer**

- a. The board discussed the vacant position.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Stockon to appoint Commissioner Betty Reinert to the position of Records Management Officer. Motion passed unanimously.

**District Fire Hydrants**

- a. The board discussed the district hydrants.
- b. Chief Peacock reported that according to the Joint Operating Agreement, the city is responsible for flowing district hydrants.
- c. No action taken.

**District Apparatus**

- a. Discussion regarding district apparatus, repairs, and servicing.
- b. No action taken.

Commissioner Huddleston called for Executive Session at 8:48 am.

Commissioner Huddleston called for Open Meeting at 10:35 am.

**Joint Operating Agreement**

- a. The board discussed the cost of the agreement.
- b. No action taken.

**Personnel**

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to table the matter of the Fire Chief Job opening. Motion passed unanimously.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to pay the District Administrator a monthly insurance stipend of \$1,000.00 effective April 1, 2021 for her return to full time employment. Motion passed unanimously.

**Real Property**

- a. No action taken.

**New Station**

- a. No action taken.

**Time and Date for next meeting**

- a. The next Regular Meeting was scheduled for April 15, 2021, 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

**Adjournment**

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 10:40 am.

The Parker County Emergency Services District 3 Board of Commissioners approved the above minutes at its regular called meeting on April 15, 2021.