

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS**

Meeting held January 10, 2017  
at Hudson Oaks Public Safety Building  
150 North Oakridge Drive  
Hudson Oaks, Texas

**Call to Order and Roll Call**

- a. Meeting called to order by Commissioner Jerry Brooks at 8:00 am.
- b. Roll call was taken. Present were Commissioners Jerry Brooks, Weldon Wallace, Ed Huddleston, Elvera Johnson, and Betty Reinert. Also, present at the meeting were Fire Chief Pat English and Donna Lambert, Administrative Assistant

**Public Comments and Announcements**

- a. Commissioner Brooks introduced the newly appointed Commissioners. He asked for public comment.
- b. No public comment.

**Election of Officers**

- a. Commissioner Johnson nominated Commissioner Huddleston for President. Commissioner Brooks nominated Commissioner Wallace for President. A ballot vote was cast and Commissioner Huddleston was elected President by a vote of 3-2.
- b. Commissioner Wallace nominated Commissioner Johnson for Assistant Treasurer. Motion passed unanimously.
- c. Commissioner Wallace asked Commissioner Johnson if she would serve as Records Retention Officer. Commissioner Johnson accepted the position.

At this time, newly elected President, Commissioner Huddleston began presiding over the remainder of the meeting.

**Consent Items**

- a. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to approve the Minutes of the December 13, 2016 Meeting. Motion passed unanimously.

**Fire Chief Report/ Incident Reports**

- a. The Chief's Report was reviewed and discussed.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to accept the Chief's Report. Motion passed unanimously.
- c. Chief English presented the Monthly Incident Report to the board.
- d. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to accept the Monthly Incident Report. Motion passed unanimously.

**Treasure Report**

- a. The monthly bills, invoices and payroll for December, 2016 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the monthly income for the month of December, 2016. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve the bills, invoices and payroll for the month of December, 2016. Motion passed unanimously.

- b. The monthly expenses of \$2,000.00 and above were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to approve the monthly expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for December, 2016 were reviewed. The board discussed the amount of deposits that are insured above the FDIC limit of \$250,000.00. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve the financial reports for December, 2016. Motion passed unanimously.

**SAFE-D Conference**

- a. The conference was discussed.
- b. No action taken.

**District Accounts**

- a. The board reviewed the Amended Resolution Regarding District Accounts. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to adopt the Resolution. Motion passed unanimously.
- b. The board discussed CD rates. Motion made by Commissioner Johnson and seconded by Commissioner Reinert that when CD #5539 at Texas Bank matures, the funds would be moved into a higher rate CD. Motion passed unanimously.

**Real Property**

- a. The board discussed real properties available for purchase within the district. Chief English presented map of properties. The board discussed locations and accessibility.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert that the ESD purchase 1 acre from Steve Rodgers in Hudson Oaks for \$100,000.00. Motion passed unanimously. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert that the district offer Mr. Rogers \$100.00 as earnest money. Motion passed unanimously.

**Agenda, Time and Date for next meeting**

- a. The next meeting was scheduled for February 14, 2017 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

**Adjournment**

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 10:39 am.

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Weldon Wallace, Secretary-Treasurer  
Board of Commissioners