

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS**

Meeting held November 19, 2019  
at Hudson Oaks Public Safety Building  
150 North Oakridge Drive  
Hudson Oaks, Texas

**Call to Order and Roll Call**

- a. Meeting called to order by Commissioner Ed Huddleston at 8:03 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Elvera Johnson, and Betty Reinert were present. Absent was Commissioner Jimmey Bodiford. Also present at the meeting were District Administrator Donna Lambert, Fire Chief Ron Schultz, Assistant Fire Chief Jonathan Peacock, and Weatherford Fire Chief Paul Rust.

**Public Comments and Announcements**

- a. No public comment.

**Consent Items**

- a. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve the Minutes of the October 8, 2019 Special Meeting. Motion passed unanimously.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to approve the amended Minutes of the October 15, 2019 Regular Meeting. Motion passed unanimously.

**Fire Chief's Report**

- a. Fire Chief Ron Schultz presented the Chief's Report.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to accept the Chief's Report. Motion passed unanimously.

**Incident Report**

- a. Weatherford Assistant Fire Chief Jonathan Peacock presented the Incident Report for October 2019.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to accept the Incident Report for October 2019. Motion passed unanimously.

**Financial Report**

- a. The monthly expenses, payroll and financial reports for October 2019 were reviewed.
- b. Monthly expenses of \$2,000.00 and above were reviewed.
- c. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to approve the monthly bills, payroll, expenses of \$2,000 and above, and the October 2019 Financial Reports. Motion passed unanimously.

**2018-2019 District Budget**

- a. The board reviewed the Resolution and Final Budget.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Huddleston to adopt the Resolution Adopting Amended Budget and to approve the 2018-2019 Amended Budget. Motion passed unanimously.

**District Accounts**

- a. Motion made by Commissioner Johnson and seconded by Commissioner Huddleston to adopt the Amended Resolution Regarding Accounts. Motion passed unanimously.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Huddleston to adopt the Resolution Adopting Amended Investment Policy. Motion passed unanimously.
- c. Motion made by Commissioner Johnson and seconded by Commissioner Huddleston to appoint Betty Reinert as Investment Office for the District. Motion passed unanimously.
- d. Motion made by Commissioner Johnson and seconded by Commissioner Huddleston to adopt the Resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives. Representatives appointed to represent the district are Elvera Johnson, Betty Reinert and Ed Huddleston. And, an initial deposit of \$197, 640.45 to be made with TexPool. Motion passed unanimously.

#### **Purchase Requests**

- a. No action taken.

#### **Joint Operating Agreement**

- a. Commissioner Huddleston reported that he was waiting on district's attorney to contact him to review the amended contract.
- b. No action taken.

#### **Hudson Oaks Volunteer Fire Dept**

- a. The board discussed the volunteer fire department.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to ask the Fire Chief to continue reporting runs and to research grants and alternative funding and report information no later than the January 2020 board meeting.

#### **District Imprint**

- a. The board reviewed ideas for a new logo.
- b. No action taken.

#### **District Contact Information**

- a. The board discussed the phone listing online.
- b. No action taken.

#### **District Apparatus**

- a. Commissioner Brooks updated the board with the specs for the new engine.
- b. No action taken

#### **Fire Station**

- a. The board discussed plans for the new fire station.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to approve the Architect qualifications and Description of Project. Motion passed unanimously.

#### **Personnel Matters**

Commissioner Huddleston called for executive session at 10:10 am.

Commissioner Huddleston called for open meeting at 11:52 am.

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to table this Agenda item. Motion made unanimously.

#### **Agenda, Time and Date for next meeting**

- a. The next Regular Meeting was scheduled for December 17, 2019, 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

**Adjournment**

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 11:57 a.m.

The Parker County Emergency Services District 3 Board of Commissioners approved the above minutes at its regular called meeting on December 17, 2019